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CASH ORDER REQUEST FORM

Please use black ink only. Submit signed form through online banking messages, mail, or fax.

DATE OF REQUEST _____

Please contact ECCU to confirm availability of currency before placing order. Please allow a minimum of 5 business days for ECCU to prepare your cash order.

1 MEMBER DETAILS

MINISTRY NAME _____ REQUESTED BY _____

CONTACT PHONE (INCLUDE EXT) _____ ACCOUNT NUMBER _____

PURPOSE OF FUNDS (REQUIRED) For international use, identify country _____

2 PICKUP DETAILS

COURIER NAME _____

PICKUP DATE (Please coordinate with your courier service to confirm) _____ DELIVERY DATE (Date cash order arrives at ministry) _____

3 CASH ORDER DETAILS

New Currency

AMOUNT REQUESTED	DENOMINATION
\$	Ones
\$	Fives
\$	Tens
\$	Twenties
\$	Fifties
\$	Hundreds

Available Currency

AMOUNT REQUESTED	DENOMINATION
\$	Ones
\$	Fives
\$	Tens
\$	Twenties
\$	Fifties
\$	Hundreds

Rolled Coin

AMOUNT REQUESTED	DENOMINATION	LEGEND
\$	Pennies	1 Roll = \$0.50
\$	Nickels	1 Roll = \$2.00
\$	Dimes	1 Roll = \$5.00
\$	Quarters	1 Roll = \$10.00

NOTE: We can only provide coin by the roll

TOTAL AMOUNT REQUESTED: \$ _____

ADDITIONAL INFORMATION _____

4 MEMBER AUTHORIZATION

X _____ AUTHORIZED SIGNER _____ PRINTED NAME _____

If this form is not completed, it may delay availability of funds.

ECCU INTERNAL USE ONLY

Date Received	Received By	Prepared By	Order Pick Up/Delivery Date